

Fund RC / AML Officer

Job description:

- Undertake the RC role for UCITS and AIF structures (SIF, UCI Part II, RAIF, SCS(p));
- Draft, review and update Fund AML policies and related AML/CFT documentation;
- Review and monitor KPIs provided by the Fund transfer agent;
- Draft the quarterly, annual and regulatory RC reports;
- Liaise with different Fund service providers and manage escalations as RC of the funds;
- Attend quarterly board meetings and present RC reports as the appointed RC of the funds;
- Perform regulatory filings and act as contact person for AED/CSSF on behalf of the funds;
- Contribute to various RC matters (processed, agreements, etc);
- Perform regulatory research, monitoring and assess impact of new AML laws/regulations;
- Assist and support the RC team with other RC-related matters.

Your profile:

Education

- Degree in Finance or Law;
- Ideally RC or AML certifications.

Experience

- At least 5 years of relevant work experience with AML/KYC focus;
- Deep knowledge of the Luxembourg regulatory environment for investment funds (both UCITS and AIF), including of the roles and responsibilities of AIFM/ManCo and fund administrators;
- Extensive knowledge of the RC role and the Luxembourg AML/KYC regulations;
- Team player, proactive, client-oriented, accurate and detail-oriented;
- Fluency in English.

Our offer:

Within a growing group, we offer competitive remuneration and training adapted to your needs throughout your career. Working with us means joining a dynamic and multicultural team, within a flexible working schedule environment.

Don't meet every single requirement? We are dedicated to developing our diverse and inclusive environment, so if you're excited about this role but feel like your past experience does not entirely match this job description, we nevertheless encourage you to apply. You may be just the right candidate for this role or other.

Interested? This is your chance to apply now! Please apply via [BambooHR](#). All our vacancies are listed on our LinkedIn account or website [Careers - Waystone](#). Your application will be treated with the strictest confidentiality.

Please also note that in accordance with the law of 23 July 2016, the selected candidate will be requested to provide a valid criminal record (section 3).